USAGE OF INFORMATION TECHNOLOGY AT MANAGEMENT PROCESSES: PHENOMENOLOGICAL STUDY

Yrd. Doç. Dr. Türkan Aksu
Akdeniz Üniversitesi Eğitim Fakültesi
Eğitim Bilimleri Bölümü - Antalya
turkanaksu@akdeniz.edu.tr

Dr. Gökhan Cantürk
Karatay Anadolu Lisesi, Kepez- Antalya
gcanturk2000@hotmail.com

Abstract
The aim of this study is to identify school administrators' use of information technologies in administrative processes. Qualitative method with the phenomenological research design was used to gather the data. A total of eighteen principals and vice-principals from five general and four vocational high schools in Kepez, Muratpaşa and Konyaaltı Provinces of Antalya participated in the study on the basis of their voluntariness. A semi-structured interview form was used to gather the data. Findings revealed that one avenue school administrators use to encourage teachers' use of educational technologies during their teaching was directing them to in-service activities. An automatic follow-up of school attendance lists via ICT tools was another major area frequently used. Moreover, school administrators said they use technological tools during supervision and the evaluation of the overall supervision process. This attempt parallels with the clinical supervision where recording and examining lessons via cameras and laptops are often used.

Keywords: Information and communication technologies, administrative processes, school administrators, phenomenological research.